

**ERRATA TO
PHILADELPHIA WATER DEPARTMENT
STATEMENT NO. 5**

BEFORE THE
PHILADELPHIA WATER, SEWER AND STORM WATER RATE BOARD

In the Matter of the Philadelphia Water Department's Proposed Change in Water, Wastewater and Stormwater Rates and Related Charges	Fiscal Years 2026 - 2027
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**Errata to the
Direct Testimony and Schedules of
the Water Revenue Bureau
on behalf of The Philadelphia Water Department
(PWD Statement 5)**

Reference	Reads:	Should Read:
Schedule SMC-2: Proposed Charity Rate Regulations	The prior Proposed Charity Rate Regulations are being deleted in their entirety.	Schedule SMC-2 (March 2025) replaces the prior Proposed Charity Rate Regulations (from February 2025)

The Department is attaching a clean copy of Schedule SMC-2 (March 2025) for the record. A redlined comparison between the original Schedule and the replacement Schedule is attached to this errata sheet.

Dated: March 25, 2025

204.0 CHARITY WATER RATES AND CHARGES PROGRAM

204.1 Purpose:

The City of Philadelphia has determined that public and private schools, institutions of purely public charity, and places used for actual religious worship should be afforded a discounted rate for water and sewer rents if the institution meets the criteria as set forth in this Section. Pursuant to City Code section 13-101(4)(e), the Philadelphia Water Department (“PWD”) and the Department of Revenue are promulgating regulations that define such a program and its administration. An approved Applicant will receive the discount pursuant to these Regulations.

204.2 Eligibility:

A customer may apply to the Water Revenue Bureau (“WRB”) for enrollment into the Charity Water Rates and Charges Program (the “Program”). To be eligible for the Program, all of the following conditions must be met:

(a) Applicant is a public or private school, a place used for actual religious worship, or meets all the requirements of a purely public charity as defined by the Institutions of Purely Public Charity Act, 10 P. S. section 371, et seq., (the “Act”).

(b) Applicant is either the owner of the property or a tenant of the property. In the event the Applicant does not occupy the entire property, the area occupied by the Applicant must have a dedicated supply line and meter with a corresponding water/sewer account with the WRB.

(c) The property’s principal use is devoted to the advancement of the Applicant’s stated charitable purpose.

(d) Applicant is in compliance with City Code section 17-1303.

(e) Applicant is in compliance with City Code section 17-107(12).

(f) Applicant is in compliance with all other PWD Regulations.

(g) Applicant does not have any outstanding PWD violations.

(h) Applicant is in compliance with City Code 4-200(Subcode P).

(i) If the Applicant’s property has water and sewer service, the property must have an operating water meter that is in compliance with current PWD specifications, and the property must have a current water meter readings.

204.3 Discount:

Subject to approval of a complete application by the WRB as set forth in Section 204.4, an Applicant meeting the criteria in Section 204.2 shall be afforded a discounted rate on water/sewer usage and stormwater charges as prescribed in the PWD Water Rates and Charges and the Philadelphia Code.

204.4 Application Process:

(a) An application for the discount shall be made on a form provided by the WRB. A

complete application includes all of the following:

(1) Proof of eligibility by submitting:

(A) Documentation of valid registration with the Commonwealth as a purely public charity as defined in the Act, or

(B) Documentation that the Applicant otherwise meets the requirements under section 204.2, including but not limited to:

(i) State or federal tax documentation indicating charitable status; or

(ii) Corporate formation documents; or

(iii) Certification of charitable status by another state; or

(iv) Proof of establishment as a public school within the City of Philadelphia; or

(v) Proof of registration or licensure as a nonpublic or private school from the Commonwealth; or

(vi) Proof that the Applicant's property is primarily used for actual religious worship.

(2) Proof of compliance with City Code section 17-1303.

(3) An attestation by the Applicant to 204.2(b) and (g).

(b) An application shall be signed by an officer or authorized agent of the Applicant.

(c) The City may inspect any property seeking a discount under this Regulation at any time in order to ascertain whether it meets the criteria set forth in City Code sections 17-1303 and 17-102(12), the Act, and these Regulations.

204.5 Renewal:

A discount provided under 204.3 shall expire after 2 years and may be renewed upon submittal of a newly completed application.

204.6 Removal from Program:

(a) A customer enrolled in the Program may request to be removed from the Program at any time.

(b) The WRB may remove customers from the Program if:

(1) The customer fails to comply with City Code sections 17-1303 and 17-107(12), the Act, or these Regulations; or

(2) The property ceases to be used for the stated charitable purpose by the Applicant; or

(3) The property ceases to be owned or occupied by the Applicant; or

(4) The customer fails to make full and on-time payments for two (2) consecutive billing cycles; or

(5) It is discovered that the customer submitted intentionally false enrollment or renewal information and/or documentation.

(c) Nothing in this section shall limit the WRB on its own findings or at the request of another City department from removing Applicants from the Program who have violated any City law or regulation.

(d) Customers shall be informed of their removal from the Program by first-class mail.

(e) Removal from the Program shall remain in effect for a minimum of twelve (12) months from the date on the notice of removal.

204.7 Effective Date of Discount:

Any discount provided under this Section shall be effective the date the completed application is received.

204.8 Exclusions:

Any separate or adjoining facilities or structures not used exclusively for the principal purpose of the Applicant shall be excluded from the Program.

204.9 Hearing:

Applicants that have been denied eligibility or been removed from the Program may request an Informal Hearing pursuant to PWD and Department of Revenue joint Regulations section 100.7(a).

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204.2 Eligibility:

A ~~water/sewer service~~ customer may apply to the Water Revenue Bureau (“WRB”) for enrollment into the Charity Water Rates and Charges Program (the “Program”). To be eligible for the Program, all of the following conditions must be met:

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- (b) Applicant is either the owner of the property or a tenant of the property. In the event the ~~applicant~~ Applicant does not occupy the entire property, the area

occupied by the ~~applicant~~ Applicant must have a dedicated supply line and meter with a corresponding water/sewer account with the WRB.

- (c) The property’s principal use is devoted to the advancement of the ~~applicant’s~~ Applicant’s stated charitable purpose.
- (d) Applicant is in compliance with City Code section 17-1303.
- (e) Applicant is in compliance with City Code section 17-107(12).
- (f) Applicant is in compliance with all other ~~Philadelphia Water Department~~ PWD Regulations.
- (g) Applicant does not have any outstanding ~~Department or Plumbing Code~~ PWD violations.
- (h) Applicant is in compliance with City Code 4-200(Subcode P).
- (h) If the ~~applicant’s~~ Applicant’s property has water and sewer service, the property must have an operating water meter that is in compliance with current ~~Water Department~~ PWD specifications, and the property must have a current water meter ~~reading~~ readings.

204.3 Discount:

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(iv) Proof of establishment as a public school within the City of Philadelphia; or

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(vi) Proof that the ~~applicant's~~ Applicant's property is primarily used for actual religious worship.

(2) Proof of compliance with City Code section 17-1303.

(3) An attestation by the ~~applicant~~ Applicant to 204.2(b) and (g).

(b) An application shall be signed by an officer or authorized agent of the ~~applicant~~ Applicant.

(c) The City may inspect any ~~parcel~~ property seeking a discount under this Regulation at any time in order to ascertain whether it meets the criteria set forth in City Code sections 17-1303 and 17-102(12), the Act, and ~~this Regulation~~ these Regulations.

204.5 Renewal:

A discount provided under 204.3 shall expire after 2 years and may be renewed upon submittal of a ~~complete Renewal Application~~ newly completed application.

204.6 Removal from Program:

(a) A customer enrolled in the Program may request to be removed from the Program at any time.

(b) The WRB may remove customers from the Program ~~and revoke the discount~~ if:

(1) The customer fails to comply with City Code sections 17-1303 and 17-107(12), the Act, or ~~this Regulation~~ these Regulations; or

(2) The property ceases to be used for the stated charitable purpose by the ~~applicant~~Applicant; or

(3) The property ceases to be owned or occupied by the ~~applicant~~Applicant; or

(4) The customer fails to make full and on-time payments for two (2) consecutive billing cycles; or

(45) It is discovered that the customer submitted intentionally false enrollment or recertificationrenewal information and/or documentation.

(c) Nothing in this section shall limit the WRB on its own findings or at the request of another City department from removing Applicants from the Program who have violated any City law or regulation.

(d) Customers shall be informed of their removal from the Program by first-class mail.

(be) Removal from the Program ~~and revocation of the discount~~ shall remain in effect for a minimum of twelve (12) months from the date on the notice of ~~revocation~~removal.

204.7 Effective Date of Discount:

~~A~~Any discount provided under this Section shall be effective the date the ~~complete~~completed application is received.

204.8 Exclusions:

~~The discount as prescribed by Rates and Charges shall exclude service to any~~Any separate or adjoining facilities or structures not used exclusively for the principal purpose of the ~~applicant~~Applicant shall be excluded from the Program.

204.9 Hearing:

~~Organizations~~Applicants that have been denied eligibility or ~~have had their discount revoked~~been removed from the Program may request an ~~informal hearing~~Informal Hearing pursuant to ~~Philadelphia Water~~PWD and Department ~~Rates and Charges~~of Revenue joint Regulations section 100.7(a).