



Permit Number

# Belmont Grove Picnic Request

**This application is for 2025 April-October picnic season only.**

Read and fill out application completely. Allow 10 Business days for processing.

Contact name and address must match the name on the payment and the photo ID or Driver's License.

Contact Person Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_

Driver license or photo Identification number (ATTACH A COPY OF LICENSE OR ID IF MAILING) \_\_\_\_\_

Picnic Day & Date \_\_\_\_\_ Site \_\_\_\_\_

Times of Picnic (Must be between 10:00am and 6:00pm) \_\_\_\_\_

Number of participants (250 max) \_\_\_\_\_

## Site Fees (Check one)

### Site #1 (with Overhead Structure)

Family/Community: \_\_\_ Weekday \$350.00 \_\_\_ Weekends \$450.00 \_\_\_ Holiday Weekend \$550.00

N.P.O/Corporate: \_\_\_ Weekday \$650.00 \_\_\_ Weekends \$850.00 \_\_\_ Holiday Weekend \$1,050.00

### Site #2 (without Overhead Structure, Limit 4 - 10x10 Tents)

Family/Community: \_\_\_ Weekday \$150.00 \_\_\_ Weekends \$250.00 \_\_\_ Holiday Weekend \$350.00

N.P.O/Corporate: \_\_\_ Weekday \$450.00 \_\_\_ Weekends \$650.00 \_\_\_ Holiday Weekend \$850.00

- Make Check/Money Order payable to **FAIRMOUNT PARK**
- All checks returned for insufficient funds will incur additional charges.
- Applications submitted within 14 days of an event will require payment in the form of a **Cashier's Check or Money Order ONLY.**

## Belmont Grove Picnic Pavilions contain:

- 8 tables
- 3 Charcoal Grills
- 2 Horseshoe Pitches
- 1 Volleyball Court
- Water and Electric
- 1 Softball Field (Two Hour Time Block)
- Restrooms
- Tot/Youth Playgrounds
- 135 car fenced parking lot
- Sports Equipment- Horseshoes, Volleyball, Badminton, Softballs & Bats, and Football (ID Required)

## User Responsibilities

*All X's below must be initialed, acknowledging that the applicant has read and understands the instructions, or the application will be denied.*

- This picnic facility is for family or group picnics only. This is not an entertainment facility; events that charge admission are not permitted. X \_\_\_\_\_
- All payments are NON-REFUNDABLE. X \_\_\_\_\_
- No amplified sound, Music, DJ's, Radio Station Promotions, or Inflatable Amusement Equipment (i.e. Moon Bounces, Bounce Houses) are permitted at ANY Philadelphia Parks and Recreation Picnic Site or Pavilion. (Special Event Permit is required)  
X \_\_\_\_\_
- No Vehicles or heavy equipment are permitted on the grass areas of the park. X \_\_\_\_\_
- In accordance with a Mayoral Executive Order that became effective December 18, 2019, no Vaping, Smoking and/or the use of tobacco products may be used on any land or in any facilities under the jurisdiction of PPR and the permit holder is responsible to ensure that all event attendees are notified of such, throughout the time of the permit, and in compliance.  
X \_\_\_\_\_
- Due to the large volume of requests for picnic sites, permits are granted on a rain or shine basis. Refunds will not be issued for rained out picnics. X \_\_\_\_\_

Permit holders are expected to use the amenities with care and will be liable for any vandalism or damage done by participants.

Check the information above (date, location, etc.) to ensure correct processing of the permit. Once a permit has been issued, it is **FINAL**.

No sales are permitted on site.

The permit may be subject to withdrawal without notice.

No person shall commit disorderly conduct of any kind. Charcoal fires are permitted only in specially constructed grills or fire pits. Deep fryers of any kind are not permitted.

Permit must be on location at all times while using the picnic site. A copy of the permit will be issued to the Philadelphia Police Department.

**By signing and submitting this application for a permit, I agree to abide by all Park and Recreation rules, regulations, and policies. I further acknowledge that I am still responsible for any violation of the rules, regulations, and policies.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

**IF YOU ARE MAILING IN THIS FORM, PLEASE MAKE SURE IT IS FULLY COMPLETED, INCLUDING A COPY OF PHOTO ID, SIGNED, AND THE CHECK OR MONEY ORDER IS ENCLOSED.**

**Emailed applications will not be accepted.**

**Special Events Office  
Winter Street Building- Rear Entrance  
2130 Winter Street  
Philadelphia, PA 19103  
215-685-0060**