


Sitework with Onsite Utility Services Permit Information Sheet

Background:

A [Site/Utility Permit](#) may cover various scopes of work involving site clearing, removal of vegetation, earth movement and grading.

The 'Sitework with Onsite Utility Services' work type is a [combination permit application](#) that is **required** when there is private water distribution or sewer (serving more than one building and privately maintained) and may also be utilized for other site utility work. Connections between a building and a private water main or sewer may **not** be included on the site permit application.

The applicant establishes the scope of work submitted through the Site Permit application by entering a cost of work for each included trade (plumbing, fire suppression, electrical).

PROJECT COSTS 

*Use the boxes below to identify the cost of work for construction activity associated with this Permit. At a **MINIMUM** enter a cost for earthwork, excavation, or foundation work.*

If you enter any costs for Electrical, Fire suppression, Mechanical, or Plumbing work, the system will automatically generate permit reviews for those disciplines as well. You will be prompted to enter details for each trade where a cost of work is listed.

Electrical Cost of Work:	<input type="text"/>
Fire Suppression Cost of Work:	<input type="text"/>
Plumbing Cost of Work:	<input type="text"/>
Earth Moving/Foundation Cost of Work:	<input type="text"/>

Total Project Value: \$0.00

Upon approval, separate sub-permits will be generated for each trade. The Site Permit only authorizes earth work, and the installation of any pipe, equipment, etc. may only be performed under the associated sub-permit.

[Flowchart B.1](#) provides guidance in determining if a Sitework with Onsite Utility Service application is required.

[Diagram B.1](#) provides guidance on the allowable scope of a Sitework with Onsite Utility Services application.

[Table B.1](#) provides guidance on required application materials.

Note: A Sitework with Onsite Utility Services Permit **may** also include general earth moving. A Sitework with Onsite Utility Services Permit application **may not** include building excavation more than 5' below grade or foundation only work. A separate [Site Excavation Permit](#) and/or [Foundation Only Permit](#) shall be required for these activities.

Additional Resources

[L&I Approvals Relating to Water and Sewer Service Connections for New Construction Information Sheet](#)

[PWD and L&I Inspection Jurisdiction](#)

Questions? Call 311 or (215) 686-8686 (if outside Philadelphia) or submit an online form via <http://www.phila.gov/li/get-help>.

Flowchart B.1

Do I need to file a Sitework with Onsite Utility Services permit application?

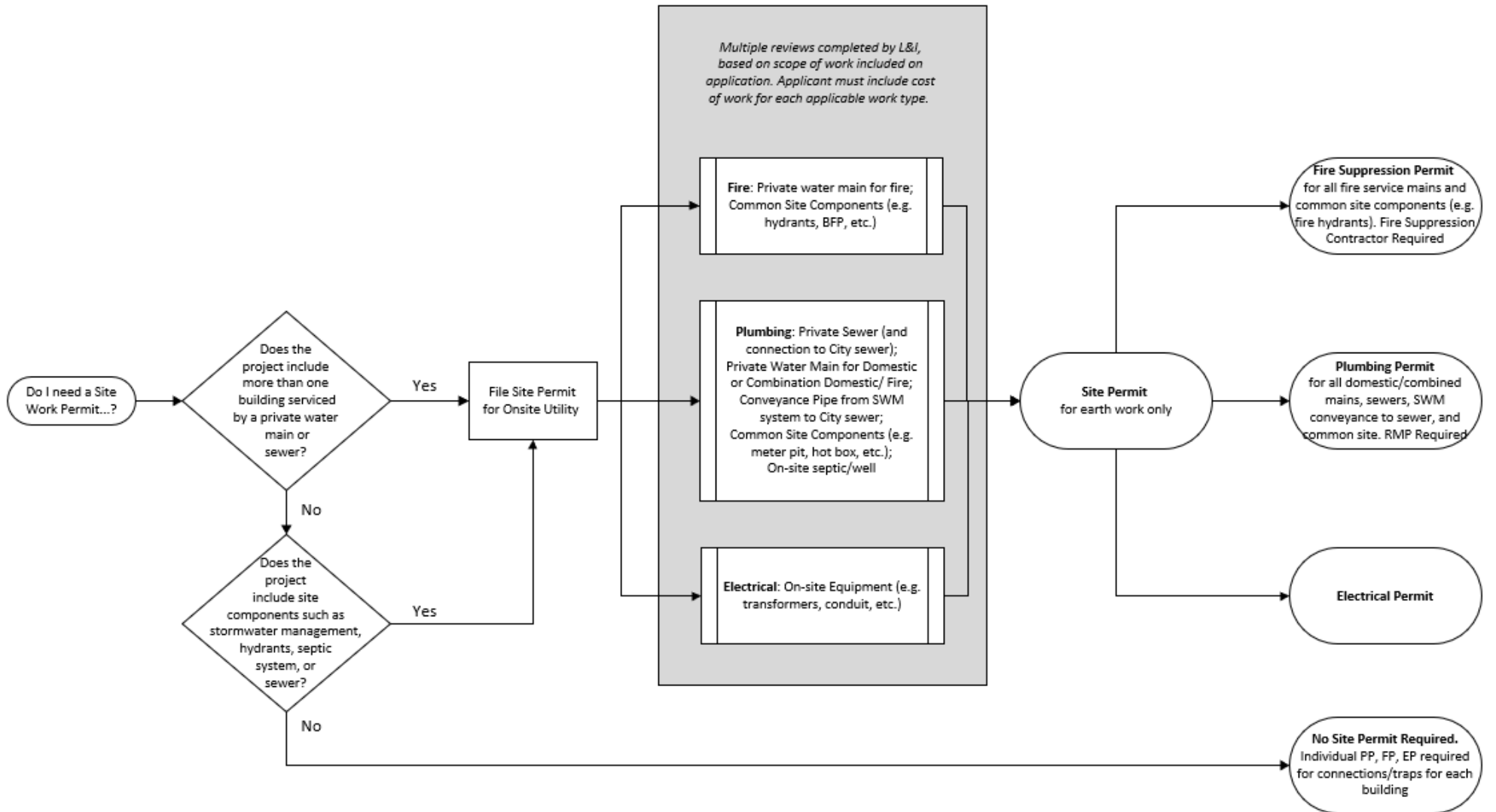
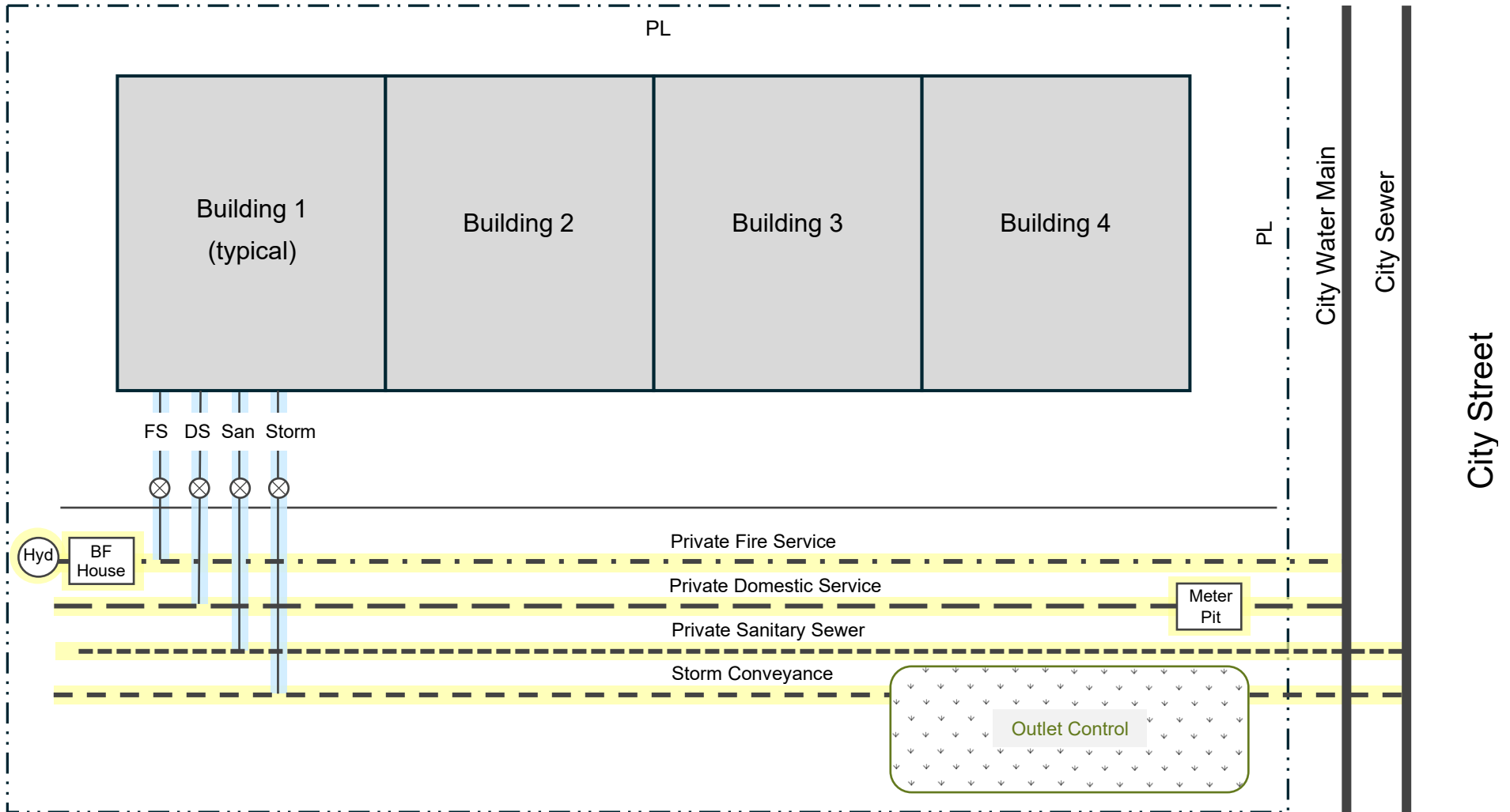


Diagram B.1 What plumbing and fire suppression work can be included in a Sitework with Onsite Utility Services permit application?



- Submit through Site Permit w/ Onsite Utility App
- Separate SP, FP, and PP will be generated upon approval

- Submit through separate PP and FP Apps for each building
- If dedicated fire service, the service must be included in the building fire suppression application. If combined fire/domestic service, the service is issued with a plumbing permit.
- For residential new construction, the exterior water distribution/drainage permits are generated with the building permit.

Table B.1 **Permit Application Requirements**

Work Type	Scope of Work	Required Materials	Pre-requisite Approvals
Sitework with Onsite Utility Services	Plumbing	<ul style="list-style-type: none"> • Civil/ Site Plans, including <ul style="list-style-type: none"> ○ Size and location of mains, sewers, stormwater management conveyance pipe and equipment/housing included in the permit application scope ○ Pa One Call Number • Form CP-100 (for new backflow for site) • Equipment Specifications • Floodplain Management Compliance, if located in the Special Flood Hazard Area¹ • Plumbing Estimated Cost of Work • Licensed Plumbing Contractor² 	<p><u>PWD Utility Plan</u>, for proposed private mains, sewers, and related equipment</p> <p><u>PWD Stormwater Mgmt.</u>, if the area of disturbance exceeds 5,000 sq ft</p> <p><u>Phila Historical Commission</u>, if on Phila historic registry</p> <p><u>Phila Fire Department</u>, for any private fire hydrants</p>
	Fire Suppression	<ul style="list-style-type: none"> • Civil/ Site Plans, including <ul style="list-style-type: none"> ○ Size and location of mains and all equipment/housing ○ Identification of private fire hydrants ○ Identification of required fire apparatus access roads ○ Identification of water sources within 700 ft (i.e. pond, creek or river) ○ Pa One Call Number • Form CP-100 (for new backflow serving site components) • Equipment Specifications • Private Fire Hydrant, required details and approvals • Floodplain Management Compliance, if located in the Special Flood Hazard Area¹ • Fire Suppression Estimated Cost of Work • Licensed Fire Suppression Contractor² 	<p><u>Streets Department</u>, for any encroachments into the public way (excluding underground pipe, conduit, and overhead wire)</p> <p><u>Dept of Public Health</u>, for any on-site sewage systems</p> <p><u>Zoning Permit</u>, for:</p> <ul style="list-style-type: none"> • Site clearing (cutting/removing trees, grubbing roots) on a lot more than 5,000 sq ft. • Any earth disturbance exceeding 1400 sq ft AND slopes greater than 15% in Steep Slope Protection Area OR exceeding 500 sq ft in the Wissahickon Watershed Overlay (excluding Category 5)
	Electrical Site work	<ul style="list-style-type: none"> • Electrical Plan • Equipment Specifications • Floodplain Management Compliance, if located in the Special Flood Hazard Area¹ • Pa One Call Number • Electrical Inspection Agency • Licensed Electrical Contractor² • Electrical Cost of Work³ 	

¹. For properties located in the Flood Hazard Areas, [Flood Protection Forms \(FP-G\) and \(FP-PS\)](#) are required for projects over \$50,000.

². The licensed trade contractors must be identified prior to the issuance of the applicable trade permit.

³. An executed electrical contract must be submitted prior to permit issuance.