

Zoning Permit Processing Times and Filing Fees

Permit Type	Type of Work	Processing Times (Business Days)***	Filing Fee**
Zoning Permit (ZP)	Change of Use	5*	\$25 / \$100
	<i>Change of Use - Family Day Care</i>	5*	\$0
	Full Demolition	5*	\$25
	Parking Only	20	\$25 / \$100
	Fencing Only	15 / 20	\$25 / \$100
	New Construction	15 / 20	\$25 / \$100
	Addition	15	\$25 / \$100
	Lot Lines / Combined Lot lines & Development / Conditional	20	\$100
	Site Clearing or Earth Disturbance	20	\$25 / \$100
	Signs meeting EZ standard	5*	\$100
	Signs	20	\$100
Preliminary Approval (PA)	Preliminary Project Meeting	2 weeks	\$350
	Preliminary Plan Review	20	\$362
* Applications submitted at the Permit Center will receive the permits over the counter - Limit to 3 applications. These do not require a filing fee.			
** Filing Fees: \$25 for (Single and Two Family Dwellings); \$100 for (all others), unless otherwise noted			
*** Allow an additional business day for pre-processing of applications submitted online.			