



# Anti-Violence Community Partnership Grants

## Frequently Asked Questions

### Preparing to Apply

#### What is a grant?

A grant is a sum of money given to individuals or organizations for a specific purpose.

#### What are the Anti-Violence Community Partnership Grants?






The Anti-Violence Community Partnership Grants (AVCPGs) are three grants organized through the Office of Public Safety (OPS): The Targeted Community Investment Grant (TCIG), the Community Capacity Grant (CCG), and the Community Expansion Grant (CEG).

#### What are the grants for?










The goal of the Philadelphia Anti-Violence Community Partnership Grants is to achieve and sustain a reduction in violence, especially gun violence, by supporting community-based programs that operate from a trauma-informed approach to mediate disputes, mentor participants, build resilience, provide safe havens, and improve quality of life in Philadelphia communities.

#### What kind of programs can apply for funding?

Possible programs or activities may include a focus on addressing trauma, building resiliency, mediating conflict, or promoting social or economic empowerment. Programming may include:

-  Mentorship programs and activities focused to engage youth and young adults
-  Outreach events and resource fairs to increase access to employment opportunities
-  Neighborhood beautification projects to reduce blight
-  Educational events and workshops
-  Activities that mobilize the community to stop gun violence

#### Who can apply for an AVCPG?

-  Program leaders must reside in Philadelphia County.
-  Program **MUST** take place in Philadelphia.
-  Program must serve Philadelphia residents.
-  Only one application is permitted per organization/event.
-  Applications **MUST** be submitted electronically using Submittable.
-  No applications will be accepted after the application closes.
-  Applicants for < \$20,000 do not need to be 501(c)(3) organizations, but must find a fiscal sponsor, or accept PHMC assigning a sponsor if they are unable to find one.
-  Applicants for ≥ \$20,000 **MUST** be a 501(c)(3) organization, LLC, or B-Corp established for ≥ 3 years with paperwork confirming tax status.
-  City of Philadelphia employees or contractors are ineligible to receive grant funds, either directly or indirectly.

#### Is there a specific area in Philadelphia where I must focus my program/activities?

Special consideration will be given to programs located in ZIP codes that are the most impacted by gun violence; however, this grant opportunity is open to city-wide participation.











### **Are there specific participants in Philadelphia who I must recruit for my programming?**

Special consideration will be given to programs targeting participants who are of the ages most impacted by gun violence (ages 16 – 34); however, this grant opportunity is open to programs that serve any population.

### **Do I have to hold my programming in Philadelphia?**

Yes. Any program or activity funded under this grant must take place in Philadelphia and serve Philadelphia residents. Occasionally, program activities such as one-day field trips may take place outside of Philadelphia with the approval of OPS.

### **What are the expectations after being awarded the grant?**

-  Awardees must attend programmatic, budget, and fiscal orientations before their programs begin and prior to receiving grant funds.
-  Awardees must sign a contract with OPS and/or its fiscal intermediary before their programs begin and prior to receiving grant funds.
-  Awardees must submit a detailed budget using a budget template provided by OPS before their programs begin and prior to receiving grant funds.
-  Awardees must provide requested documentation including, but not limited to:
  - Bank information
  - Tax documents, as required by local, state, and federal governments
  - Insurance coverage information
  - Note: Technical assistance will be given to those who request help with completing and submitting documentation.
-  Awardees are required to provide updated contact information and may be at risk of losing funds if they fail to respond to OPS communications within 2 business days.
-  Awardees must submit regular spending reports after receiving payment.

### **Can my program be 100% virtual?**

No, AVCPG program must be either 100% in-person or hybrid (a mix of in-person and virtual).

### **Can AVCPG funds be used to support general organizational expenses?**

Funds must be used to support direct programming to those indirectly or directly affected by gun violence.

### **Can I use AVCPG funds to reimburse my organization for costs before the grant period begins, pre-pay items after the grant period ends, or replace other grant funds?**

Funds may only be used for costs incurred AND paid during the program period. Funds must not be used to supplement (replace or redirect) any Federal, State, and/or local funding currently provided for the program.

### **Can applicants already receiving City grants receive an AVCPG?**

Applicants currently receiving program funding from the City must clearly state in the application how AVCPG funds will be used to enhance and/or expand current programming in an innovative manner.














### **How can I distribute grant funds?**

No grant funds may be distributed in cash; all funds must be distributed in traceable forms (e.g., checks, money orders, mobile payment apps).

### **What can AVCPG funds be used for?**

Funds can be used for a variety of purposes, including, but not limited to:

-  Additional staffing support
-  Operational costs
-  Supplies and materials
-  Equipment
-  Field trips
-  Food
-  Stipends for youth participants in programming
-  Operational costs
-  Insurance
-  Printing of flyers/advertising
-  Background checks (including FBI Background Checks and Child Abuse Clearances)

### **What is fiscal sponsorship?**

A fiscal sponsor is a nonprofit organization that provides fiduciary oversight, financial management, and other administrative services to help build the capacity of charitable projects. All AVCPG grantees applying for more than \$8,000 that aren't 501(c)(3) organizations, LLCs, B-Corps, or another approved tax designation are required to have a fiscal sponsor at the time of application or will be assigned one after they are chosen for an award. [Click here](#) to learn more about fiscal sponsorship.

## **Applying**

### **How do I apply?**

Applications must be submitted electronically using our application platform, Submittable. Only complete applications will be considered, and no materials submitted after the deadline will be considered unless they have been requested by OPS.

### **Where do I apply?**

Applications are accepted online at <https://philacjps.submittable.com/submit>.

### **How many different ideas can I submit?**

Only one application may be submitted per individual and/or organization per grant cycle. If more than one application is received, only the first will be considered.

### **How long does it take to hear whether my application was successful?**

Typically, CCG and CEG announcements are released in December, while TCIG announcements are released in February.



### **Can I collaborate with another organization on my application?**

Collaborating organizations are encouraged to apply! One organization must take responsibility for correct distribution and usage of all AVCPG funds. The lead organization is responsible for the prudent stewardship of all funds and will be held liable for any and all activities undertaken as part of this grant.

### **How do I know if I submitted the application successfully?**

After submitting your application on Submittable, you will receive an email confirmation.

### **May I submit a handwritten application, email an application, or mail one in?**

No, all applications must be submitted using Submittable by the deadline. Submittable applications are savable and editable until submission.

### **Where can I ask for help concerning my application?**

For general information, email [AntiViolenceGrants@phila.gov](mailto:AntiViolenceGrants@phila.gov).

For questions about TCIG, email [TCIG@phila.gov](mailto:TCIG@phila.gov).

For questions about CCG, email [CCG@phila.gov](mailto:CCG@phila.gov).

For questions about CEG, email [CEG@phila.gov](mailto:CEG@phila.gov).

## **Targeted Community Investment Grant (TCIG)**

### **What is TCIG?**

TCIG is a grant program designed to provide programmatic funding to individuals and grassroots organizations dedicated to reducing violence, especially gun violence, in Philadelphia.

### **How much funding can a TCIG grantee receive?**

TCIG awards range from \$1,500 to \$50,000. Individuals are eligible for up to \$8,000. One-day events are eligible for up to \$13,000. Organizations who have not held a 501(c)(3), LLC, or B-Corp tax designation for three years are eligible for up to \$19,999 unless they are fiscally sponsored.

### **What are the different funding levels for TCIG?**

TCIG awards are classified into three tiers:

Tier 1 is open to individuals, one-day events, and nascent grassroots organizations. Awards range from \$1,500 to \$8,000. This tier is appropriate for individuals and organizations that are two or fewer years old who have little experience administering grants and operating budgets less than \$10,000.

Tier 2 is open to one-day events and grassroots organizations. Awards range from \$8,001 to \$13,000 for one-day events and \$8,001 to \$19,999 for ongoing programs. This tier is appropriate for organizations that have held 501(c)(3), LLC, or B-Corp status for less than three years, have administered at least one grant between \$1,500 and \$8,000, and have operating budgets \$10,000 and \$30,000.





Tier 3 is open to grassroots organizations. Awards range from \$20,000 to \$50,000. This tier is appropriate for organizations that have operating budgets between \$30,000 and \$100,000, have administered at least two grants between \$1,500 and \$19,999, and have held 501(c)(3), LLC, or B-Corp status for at least three years and/or are fiscally sponsored.

**When is TCIG offered?**

TCIG is generally offered once per year. It is not renewable.

**Can my project be a new idea?**

New programs and activities are especially encouraged to apply!

### **Community Capacity Grant (CCG)**

**What is CCG?**

CCG is a grant program designed to provide programmatic funding and capacity growth training to organizations who have successfully completed TCIG cohorts and are dedicated to reducing violence, especially gun violence, in Philadelphia.

**How much funding can a CCG grantee receive?**

CCG awards range from \$50,000 to \$100,000.

**Can anyone get a CCG grant?**

Application for CCG is by invitation only to previous TCIG grantees who successfully completed the program in full compliance and have a demonstrated track record of building capacity through their organization's involvement in the TCIG program.

**When is CCG offered?**

CCG is generally offered every other year. It is renewable for a second year after a year in compliance.

**What is involved in being a CCG grantee?**

In addition to reporting on financial activities and answering surveys, CCG grantees will be required to attend mandatory workshops to improve their capacity.

### **Community Expansion Grant (CEG)**

**What is CEG?**

CEG is a grant program designed to provide programmatic funding to larger organizations with operating budgets up to \$7.5 million that are dedicated to reducing violence, especially gun violence, in Philadelphia. Emphasis is given to programs that may not typically be recipients of grant funding.

**How much funding can a CEG grantee receive?**

CEG awards range from \$100,000 to \$1,000,000.





### **What are the different funding levels for CEG?**

CEG awards are classified into two tiers:

Tier 5 is open to organizations. Awards range from \$100,000 to \$250,000. This tier is appropriate for organizations that have administered at least \$100,000 in grant funds at one time, have operating budgets between \$100,000 and \$7,500,000, have at least one full-time equivalent (FTE) employee, and have held 501(c)(3), LLC, or B-Corp status for at least three years and/or are fiscally sponsored.

Tier 6 is open to organizations. Awards range from \$250,001 to \$1,000,000. This tier is appropriate for organizations that have administered at least one \$100,000 grant, have operating budgets between \$100,000 and \$7,500,000, have at least one full-time equivalent (FTE) employee, and have held 501(c)(3), LLC, or B-Corp status for at least three years and/or are fiscally sponsored.

### **When is CEG offered?**

CEG is generally offered every other year. It is renewable for a second year after a year in compliance.

