

EXECUTIVE ORDER NO. 6-24
CAPITAL PROGRAM OFFICE

WHEREAS, the City of Philadelphia currently manages a capital budget of approximately \$4.8 billion for fiscal year 2024 and a capital program of \$13.35 billion for the six-year period covering fiscal years 2024 to 2029; and

WHEREAS, the City's goal is to complete each project in the capital program on time, and within the original budget, and to manage more effectively the continuing maintenance needs of City facilities in order to prevent new capital needs from arising; and

WHEREAS, in 1990, a Capital Program Office was established in the Mayor's Office pursuant to Executive Order 5-90, and continued in 1996 under Executive Order 3-96; and

WHEREAS, the Capital Program Office was subsequently dissolved in 2008 pursuant to Executive Order 11-08; and

WHEREAS, experience reveals that the City's goals of efficient and effective capital program management are best achieved through centralized management; and

WHEREAS, the City works to promote the cross-departmental and intra-agency cooperation needed for the effective function of City government, in consideration of the specialized experience, education and expertise of the members of the Executive and Administrative Branch of City government, and in compliance with Section 8-401 of the Philadelphia Home Rule Charter;

NOW, THEREFORE, I, CHERELLE L. PARKER, Mayor of the City of Philadelphia, by the powers vested in me by the Philadelphia Home Rule Charter, do hereby **ORDER** as follows:

SECTION 1. Rescission of Prior Executive Order.

Executive Order 11-08, dated August 18, 2008, is hereby rescinded in its entirety.

SECTION 2. Establishment of Capital Program Office.

The Capital Program Office is hereby established within the Managing Director's Office and shall be headed by the Director of Capital Program.

SECTION 3. Responsibilities of the Office.

The Capital Program Office shall carry out the following responsibilities:

A. Work with the City Planning Commission and the Budget Office in the creation of the annual capital budget and the capital program, by evaluating proposed capital projects in terms of cost, timetable for completion, utility, and practicality.

B. Oversee the engineering and architectural functions for, and otherwise be responsible for implementing projects set forth in the City's current and future capital budgets and programs, including those currently supervised by the Department of Public Property and the Department of Parks and Recreation, and such other projects as determined by the Mayor.

C. Supervise and manage the Rebuilding Community Infrastructure initiative, authorized by Bill No. 170206 (approved June 28, 2017).

D. Develop and carry out strategies to accelerate the completion of capital projects, to improve the City's capacity to implement capital projects.

E. Administer fiscal and budgetary duties related to specified capital projects, as assigned to the Office by the Director of Finance.

SECTION 4. Implementation.

Within 90 days of execution of this Order, the Managing Director's Office shall, in conjunction with the Department of Public Property and the Department of Parks and Recreation, prepare a plan for submission to the Mayor concerning the transfer to the Capital Program Office of responsibility for all capital projects over which those departments currently have oversight responsibility.

All departments covered by this Order are directed to take all action as may be necessary to carry out the intent and purposes of this order and to ensure that the requirements of the Home Rule Charter are maintained within the context of the intra-agency cooperation required pursuant to this Order, including with respect to potential transfer of employees between departments and coordination of work with appointing authorities regarding employees whose day-to-day work is supervised by an agency other than their appointing authority.

SECTION 5. Effective Date.

This Order shall take effect immediately.

Date: 4/10/24



Cherelle L. Parker, Mayor